**OVERTON PARISH COUNCIL**

**Meeting**

Minutes of the Meeting of Overton Parish Council held in Overton Memorial Hall on

Monday 11th December 2023 at 7.00pm

**Parish Councillors Present**  P Fleming

D Edmondson

D Hamer

S Bargh

S Ayrey

**Also Present:** C Mashiter - Clerk

**Apologies:** J Dean

**The meeting opened at 7pm The Chair was taken by Cllr D Hamer**

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| **23-241** | **There were no Declarations of Interest** |  |
| **23-242** | **There were no Dispensations** |  |
| **23-243** | **There were no members of the public present** |  |
| **23-244** | **There were no reports from County Councillor’s** |  |
| **23-245** | **Minutes of the November Meeting**  The minutes were approved and signed as a correct record |  |
| **23-246** | **Updates and reports from Previous Minutes**  The Christmas Tree had cost £285. It had been erected and decorated by DE and JH with assistance from Mel Barker.  The lighting ceremony had been performed by Headteacher Jo Easthope before the scouts led carol singing. The Scout Group provided refreshments.  The outside electrical connection had been completed but had not yet been charged for.  Martin’s Law Webinar notes are available if anyone wants to see them. At this stage in its process it will not impact on the Parish Council unless they hold a very large outdoor event when security measures will have to be put in place.  Speed Devices – Separate Agenda Item |  |
| **23-247** | **Governance**  A Standing Order model has not yet been received from SLCC | **Clerk** |
| **23-248** | **Finance**  Budget figures for 2024/25, previously circulated were discussed. They were proposed as acceptable by PF and Seconded by SA  The precept requirement for 2024/25  of £10,533 was acceptable to all and signed off.  The bank statements showed a sixth month without a rent payment  for Kersey Meadows – See separate agenda item.  There were no applications for Grants or Donations.  **Payments**  Confirmation of payment to Crabtree for  Christmas Tree £285.00  Clerks Salary 228.50  Postage 6.00  Recorded Delivery 2.75  Vodafone 11.67  Vat 2.33 £251.25  HMRC PAYE £57.00  Lancaster City Council  Uncontested election expenses £120.00  Mowing Play Area 377.57  Vat 75.51 £453.08  Lancashire County Council  Installation of posts and erect of SPid’s £1098.00  SLCC Training Cours 20.00  Vat 4.00 £24.00  Elan City  2 Speed Devices 4500.00  Vat 900.00 £5400.00  D/D E-On Next 34.49  Vat 1.72 £36.21  D/D Water Plus £14.30  **TOTAL SPEND £7738.84** | **Clerk** |
| **23-249** | **Training**  The clerk has now completed all four parts on initial training. |  |
| **23-250** | **Planning**  23/01368/PLDC Proposed lawful development certificate for the construction of a rear dormer extension for Mrs R Williamson at 14 Pedder Grove. **No Objections**  23/00204/DIS Discharge of condition 9 on approved planning application 23/00693/VC for Mr & Mrs Dobson at land east of Annie’s Barn, Yenham Lane**. Noted** |  |
| **23-251** | **Parish Matters**  **Speed signs** have now been delivered to DE and will be collected, assembled and erected by Lancashire County Council when they put the new posts in. Date will be given when payment received.  **Play Park.** Another Safety Inspection has been carried out by the city council and a report sent. The information is almost identical to that received from ROSPA. It was proposed by DE and seconded by PF that the a price be obtained for the repairs from the city council.  Letter to be sent to the residents of the house adjacent to the Play Park with regard to the armoured cable protruding from their fence.  **Kersey Meadows**. A letter has been sent, first class recorded delivery, informing Mr Preston that he is in breach of his licence conditions and giving him 8 weeks from the date of the letter, December 1st, to relinquish use of the field. The alternative is to make regular monthly payments of rent together with the arrears which amounted to £500 at the end on November 2023. At the date of the meeting there had been no response.  Sport England to be contacted and asked for their present interest in this field before a decision could be made with regard to it’s future use.  **Green Team** – Nothing further to report  **Sunderland Point Toilets** The toilet block should be inspected with a view to upgrading the electrical equipment. John Christian to be approached again for a price for this.  A request had been received from Moira Winters of The Sunderland Point Community Association with regard to placing a second defibrillator on Sunderland Point attached to the toilet block. Whilst we have no objections to this, we only lease the toilet block from the city council so their comments should also be taken into consideration. An email reply should be sent highlighting this issue.  **Defibrillators** – Emergency Ready Stickers have been received to attached to the cabinets and the defibrillators stating that the machine is registered. DH to put on Hall defib and clerk the church and Church Park defib’s.  Parish Notice Board Private notices. The clerk was instructed to date the notices and replace as required on an aged basis.  **Grit Bins** The County Council has been asked to refill all four grit bins. Councillors to check and let clerk know if this hasn’t been done. | **Clerk**  **Clerk**  **Clerk**  **Clerk**  **Clerk**  **Clerk**  **Clerk**  **Clerk**  **Clerk**  **Cllr’s** |
| **23-252** | **Correspondence**  Rural Bulletins  Development and Public Rights of Way Guidance for Parishes and user groups  JACS advert for grit bins  Local Council Update  **There being no other business for discussion the meeting closed at 8.00pm.**  **The next meeting will be held on Monday January 8th 2024 at 7pm in the Supper Room at Overton Memorial Hall.** | **Clerk** |